

**COMMERCIAL PARK ADVISORY COUNCIL**  
**Monthly Meeting Minutes**  
**November 19, 2018**

ATTENDEES: Amy Bilton; Stephen Quan; Matt Solie; Stephanie Tandaric; Michelle Hitsch.

PROCEEDINGS:

- The meeting was called to order at 6:37 p.m.
- The minutes for the CPAC General Meeting held in October 2018 were reviewed and approved.
- President's Report
  - *Holiday Party:*
    - Shandrel will contact Officer Claudio for his assistance with Santa duties.
    - Park Teens and Build On Teens will be helping with the set up, clean up and the party itself.
    - Matt will take charge of coffee and hot chocolate bar.
    - Matt will also DJ for the party.
    - Michelle: photo booth; flyer; new trees from Michael's.
- Vice President's Report
- Treasurer's Report
  - Matt and Michelle to arrange time to add Michelle as signatory to bank account. Still. Totally Michelle's fault. She owns it.
- Park Supervisor Report
  - Shandrel will be returning in time for the Holiday Party.
  - Classes have finished for the fall quarter.
  - Halloween Party was a great success.
- Snowberry Update
  - There will be a clean up at Snowberry Park on December 2<sup>nd</sup> at 3 pm; holiday refreshments will be served.
- Superior Update
- Honore Update
- The meeting was adjourned at 7:24 p.m.