

COMMERCIAL PARK ADVISORY COUNCIL
Monthly Meeting Minutes
September 17, 2018

ATTENDEES: Amy Bilton; Stephen Quan; Matt Solie; Stephanie Tandaric; Catherine Gustatis; Michelle Hitsch.

PROCEEDINGS:

- The meeting was called to order at 6:36 p.m.
- The minutes for the CPAC General Meeting held in August 2018 were reviewed and approved.
- President's Report
 - *Halloween:*
 - Halloween party is on Saturday, October 27th, 2-3:15 p.m.
 - Isaac will get teen helpers for the setup on Friday. We will need help on Saturday as well.
 - Speaking of help, WE NEED VOLUNTEERS!
 - Stephanie will ask about the park district issued banner advertising the party.
 - Stephen will be in charge of permits for the parade.
 - *Holiday Party:* CPAC will still host the Holiday Party; we will see if the earlier date will help with attendance.
 - *Yoga:* New instructor will be fingerprinted; should be approved in 2 weeks.
 - *Art Instructor:* New instructor has application on file; will try to get her approval fast-tracked as well.
 - *Purchases:* The CPAC Board approved the purchase of the following items for the park:
 - Vacuum cleaner
 - Shop vac
 - Extension cords
 - Pre-lit Christmas tree
- Vice President's Report
 - *Grant:* Stephen's organization may still be able to provide grant to our ongoing programs; will discuss further when yoga and art classes have resumed.
- Treasurer's Report
 - Matt and Michelle to arrange time to add Michelle as signatory to bank account.
- Park Supervisor Report

- Fall park classes have started.
- “Walking Group” disclaimer from CPAC has gone out to all parents of children in after school park program.
- Work orders have been put in for fixing algae issue at Snowberry, turning off the water at the parks, and lights at Commercial.
- Snowberry Update
 - *Algae*: Catherine and neighbors have cleaned the algae in the water feature, but we need a better solution. The park still need to have a water source for the drinking fountain and the plants.
 - *Green Team Growers*:
 - Program has ended for the year.
 - Attendance is usually around 12 kids.
 - *Clean Up*: Snowberry cleanup is scheduled for October 21st.
- Superior Update
 - More mulch down and more daylilies planted.
- Honore Update
 - Honore needs some attention. Stephen has a tiller that can help with the weeds. A cleanup day will be planned for a weekend after the Halloween Party.
- The meeting was adjourned at 7:10 p.m.